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Received by Uxbridge Town Clerk

SCHOOL BUILDING COMMITTEE

MEETING MINUTES

JULY 17, 2013

1.) Co-Chairman Higgins called the School Building Committee Joint Meeting with the Board of Selectmen to order at 6:08 PM in the Uxbridge High School Media Room located at 300 Quaker Highway.

Members	Position	Present	Absent
Dan Deveau	Co-Chairman	X	
Mike Legendre		X	
John Higgins	Co-Chairman	X	
Eugene O'Rourke		X	
Jeff Stewart	Secretary		X
Don Sawyer	Vice Chairman	X	
Kevin Kuros			X
Jane Keegan		X	7.
Bruce Desilets			X
Ed Maharay			X
Dennis Ryan	·		X
Non-Voting			
Sean Hendricks	Town Manager	X	- v
Kevin Carney	Superintendent		X
Tara Bennett	UHS Principal		X
Jeff Luxenberg	Joslin Lesser		X
David Krawitz	Joslin Lesser	X	
Bill McNally	Joslin Lesser		X
Gene Raymond	Raymond Design	X	-
Jeff Yost	Raymond Design		X X
Leslie Fanger	BSC Group		$\frac{X}{X}$
Tony Miliote	Shawmut		
Steven Salamon	Shawmut	X	+ - v
Tim Hurdlebrink	Shawmut	ļ	$\frac{X}{X}$
Peter L'Hommedieu	Shawmut	<u></u>	$\frac{X}{X}$
Josiah Herbert	Shawmut		_ ^

2.) Pledge of Allegiance

Agenda Items 5 & 6 taken out of order.

5.) Approval of Budget Transfers

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Member O'Rourke, that the Committee approve a budget transfer totaling \$1,828.00 from Construction Contingency (Classification Code #0507-0000) to Construction Change Orders (Classification Code #0508-0000). The VOTE was UNANIMOUS.

6.) Approval of Commitments

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Member O'Rourke, that the Committee approve Amendment #17 titled "Construction Contract for Construction Manager at Risk Services" for Prime Contract Change Order #15, comprised of Change Order Request #'s 131a, 279, and 281 totaling \$1,828.00, thereby, increasing the total construction budget to \$38,474,600.00, and forward to the Board of Selectmen for execution of Amendment #17. The VOTE was UNANIMOUS. (copy attached to these minutes).

3.) Review Contingency Spending Status: No Action

4.) Approval of Meeting Minutes:

MSDV by SBC Member Keegan, seconded by SBC Member O'Rourke, to accept and approve the 5/15/13 Meeting Minutes. The **VOTE** was **UNANIMOUS**. (copy attached to these minutes).

7.) Approval of Outstanding Invoices:

MSDV by SBC Vice-Chairman Sawyer, seconded by Member Keegan, that the Committee approve Shawmut Design & Construction Application #25 totaling \$157,678.05 per terms of the contract. The VOTE was UNANIMOUS. (copy attached to these minutes).

MSDV by SBC Vice-Chairman Sawyer, seconded by SBC Member Keegan, that the Committee approve Raymond Design Associates Invoice #2012-06-01R1 totaling \$660.00, #2013-05-01 totaling \$2,295.00, and #2013-03/04-01R1 totaling \$1,650.00 as per the terms of the contract. The VOTE was UNANIMOUS. (copy attached to these minutes).

MSDV by SBC Vice-Chairman Sawyer seconded by SBC Member Keegan, that the Committee approve FF&E Warrant #06 with associated invoices totaling \$1,680.00 for

Furniture, Fixtures, and Equipment. The **VOTE** was **UNANIMOUS**. (copy attached to these minutes).

- 8.) Construction Status Update: No Action
- 9.) Old / New Business: Co-Chairman Deveau briefed Committee on drainage issue at tennis court area and grass field issues with the growth conditions of the grass product.
- 10.) Next Meeting Tentative scheduled for June 26, 2013.
- 11.) With no additional business, MSDV by SBC Member Keegan, seconded by SBC Member O'Rourke, "to adjourn meeting" at 7:09 PM. The VOTE was UNANIMOUS.

Note: Meeting was recorded for local cable access.

MSDV: Moved, Seconded, Discussed & Voted

Respectfully Submitted, Donald R. Sawyer, Vice Chairman

MEETING MINUTES

JULY 17, 2013

SCHOOL BUILDING COMMITTEE:

SCHOOL BUILDING COMMITTIES.	
John Higgins - Co-Chairman	Jon Ducaa Dan Deveau – Co-Chairman
Eugene O'Rourke	Jeff Stewart - Secretary
Don Sawyer Vice Chairman	Bruce Desilets
Mike Legendre	Jane Keegan

Kevin Kuros	Ed Maharay
Dennis Ryan	

JOSLIN, LESSER + ASSOCIATES, INC.

MEMORANDUM

To:

Don Sawyer, Uxbridge Public Schools

From:

David Krawitz - Joslin, Lesser + Associates, Inc.

Date:

July 15, 2013

Re:

Monthly Approvals: Uxbridge High School

Cc:

Uxbridge School Building Committee and Board of Selectmen

Enclosed for processing are the following budget transfer, commitments and invoices to be considered at the July 17, 2013 SBC and BOS Meeting.

BUDGET TRANSFERS

The budget transfer below will shift funds from Construction Contingency to Change Orders within the Total Project Budget to fund Shawmut Change Order #15 in the net amount of \$1,828 which includes three architectural coordination items, two adds and one deduct. This will leave \$14,564 remaining in Construction Contingency.

Classification	From Classification Name	To Classification Code	To Classification Name	Budget Revision Amount	Amount Remaining in Owner's Contingency	Amount Remaining in Construction Contingency
0507-0000	Construction Contingency	0508-0000	Change Orders	\$1,828	\$3,376 no change	\$14,564

The total project costs remain within the Project Budget for this transfer. Joslin Lesser recommends that the Uxbridge School Building Committee and Board of Selectmen approve this budget transfer.

COMMITMENTS

SHAWMUT AMENDMENT #17 / Change Order #15

Change Order #15 includes 3 Change Order Requests which have been reviewed with the Town representatives, JLA and RDA for fair value and ownership. There is one deduct and two adds to close out three remaining architectural coordination items within the building. Please note that the Change Order numbering sequence is not the same as the Contract Amendment numbering sequence because the base SDC contract was for pre-construction only and the first 2 amendments were for the mini GMP and main GMP.

SHAWMUT CO	OMMITMENTS			(Fee Proposals)
Vendor	Pro-Pay Code #	Budget Category	Description of Services	Contract Amount
Shawmut	0508-0000	Change Orders	Change Order #15	\$1,828
			TOTAL Shawmut Amendment #17	\$1,828



Monthly Invoice Summary Page 2

Enclosed for processing are the following invoices to be considered at the July 17th, 2013 SBC Meeting.

The Schedule of Values on Pages 2-4 of the Shawmut Application for Payment is divided into sub-categories with multiple Pro-Pay codes because it needs to be submitted accordingly by the Town to qualify for reimbursement from the MSBA, the total amount certified is listed below.

INVOICES (Pay	/ments)					e eresere
ProPay Code	Vendor	Invoice #	Budget Category	Description of Services] 1	nvoice\$
Multiple	SDC	App #25	Construction	Construction	\$	174,104.35
0508-0000	SDC	App #25	Change Orders	PCCO's	\$	9,080.30
Total App	SDC	App #25	forks	+ 157,678.05	\$	184,184.65
0201-0800	RDA	2013-06-01 R1	Closeout	Closeout (Architectural Support)	\$	660
0204-0300	RDA	2013-06-01 R1	Geo	BSC extended civil	\$	
0204-1200	RDA	2013-06-01 R1	Traffic	BSC Traffic	\$	
0204-0500	RDA	2013-06-01 R1	Wetlands	Wetlands SWPPP	\$	
Total Invoice	RDA	2013-06-01 R1			\$	660
0201-0800	RDA	2013-05-01	Closeout	Closeout (Architectural Support)	\$	1,100
0204-0300	RDA	2013-05-01	Geo	BSC extended civil	\$	1,195
0204-1200	RDA	2013-05-01	Traffic	BSC Traffic	\$	
0204-0500	RDA	2013-05-01	Wetlands	Wetlands SWPPP	\$	
Total Invoice	RDA	2013-05-01			\$	2,295
0201-0800	RDA	2013-03/04- 01.1 R1	Closeout	Closeout (Architectural Support)	\$	1,650
0204-0300	RDA	2013-03/04- 01.1 R1	Geo	BSC extended civil	\$	
0204-1200	RDA	2013-03/04- 01.1 R1	Traffic	BSC Traffic	\$	
0204-0500	RDA	2013-03/04- 01.1 R1	Wetlands	Wetlands SWPPP	\$	
Total Invoice	RDA	2013-03/04- 01.1 R1			\$	1,650

The Invoices listed above are consistent with the Total Project Budget and to the best of our knowledge are eligible for reimbursement from the Massachusetts School Building Authority. Joslin Lesser + Associates recommends that the Uxbridge High School Building Committee approve these invoices.

CONSTRUCTION CONTRACT FOR CONSTRUCTION MANAGER AT RISK SERVICES

AMENDMENT NO. 17

WHEREAS, the Town of Uxbridge ("Owner") and Shawmut Design and Construction, (the "Construction Manager at Risk") (Collectively, the "Parties") entered into a contract for Construction Management for the Uxbridge High School Project on October 12, 2010 (the "Contract"); and

WHEREAS, the parties agreed to Amendment No. 1 (Mini-GMP) to the Contract in the amount of \$10,085,382 effective as of February 3rd, 2011; and

WHEREAS, the parties agreed to Amendment No. 2 (Main GMP) to the Contract in the amount of \$25,180,437 effective as of March 30th, 2011; and

WHEREAS, the parties agreed to Amendment No. 3 to the Contract in the amount of \$45,243 effective as of May 18th, 2011; and

WHEREAS, the parties agreed to Amendment No. 4 to the Contract in the amount of \$6,047 effective as of August 17th, 2011; and

WHEREAS, the parties agreed to Amendment No. 5 to the Contract in the amount of \$55,972 effective as of October 26th, 2011; and

WHEREAS, the parties agreed to Amendment No. 6 to the Contract in the amount of \$14,213 effective as of December 14th, 2011; and

WHEREAS, the parties agreed to Amendment No. 7 to the Contract in the amount of \$102,122 effective as of February 22nd, 2012; and

WHEREAS, the parties agreed to Amendment No. 8 to the Contract in the amount of \$413,258 effective as of April 11th, 2012; and

WHEREAS, the parties agreed to Amendment No. 9 to the Contract in the amount of \$2,000,000 effective as of May 9th, 2012; and

WHEREAS, the parties agreed to Amendment No. 10 to the Contract in the amount of \$27,354 effective as of June 13th, 2012; and

WHEREAS, the parties agreed to Amendment No. 11 to the Contract in the amount of \$42,792 effective as of July 18th, 2012; and

WHEREAS, the parties agreed to Amendment No. 12 to the Contract in the amount of \$251,900 effective as of August 22nd, 2012; and

WHEREAS, the parties agreed to Amendment No. 13 to the Contract in the amount of \$45,008 effective as of September 19th, 2012; and

WHEREAS, the parties agreed to Amendment No. 14 to the Contract in the amount of \$65,055 effective as of November 14th, 2012; and

WHEREAS, the parties agreed to Amendment No. 15 to the Contract in the amount of \$6,905 effective as of December 12th, 2012; and

WHEREAS, the parties agreed to Amendment No. 16 to the Contract in the amount of \$61,900 effective as of March 13th, 2013; and

WHEREAS, effective as of July 17th, 2013 the Parties wish to amend the Contract:

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained in this Amendment, and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. The Owner hereby authorizes this Amendment No. 17 with a total value of \$1,828. This amendment is based upon the acceptance of the Construction Manager's Change Order #15 as detailed in the attachments to cover the cost of 3 change order requests (2 adds, 1 credit) which are necessary to address coordination issues.

Fee for Basic Services	Original Contract	Previous Amendments \$38,386,292	Amount of This Amendment \$1,828	After This Amendment \$38,388,120
Pre-Construction Services	\$69,184	\$17,296	\$0	\$86,480
Total Fee	\$69,184	\$38,403,588	\$1,828	\$38,474,600
The Construction Bud Original Bud Amended B	dget:	ws: \$34,469,807 \$38,474,600		
 The Project Schedule Original Sci Amended S Schedule for 	nedule: chedule for School:		npletion 07/10/12 npletion 07/27/12 npletion 11/16/12	

4. This Amendment contains all of the terms and conditions agreed upon by the Parties as amendments to the original Contract. No other understandings or representations, oral or otherwise, regarding amendments to the original Contract shall be deemed to exist or bind the Parties, and all other terms and conditions of the Contract remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed by their respective authorized officers.

OWNER
Thomas Rici
(print namé)
SELECTHAN
(print title)
By: Chairman Manney / Sec.
(signature)/
Date: 9/19/2/113
CONSTRUCTION MANAGER AT RISK
STEVEN I SALAMON
(print name)
PENSAT MANAGER
(print alle)
By: Hand Sull
(sigrfature)
(Signaturo) V 7-17-13

Owner Change Order Number: 015



To:

Town of Uxbridge 21 S Main St Uxbridge, MA 01569

Date:

June 24, 2013

Project:

Uxbridge High School

Contract Number:

100764

Contract Date:

November 12, 2010

The Contract is hereby revised by the following items:

Amendment #17 including PCI 279

Change

Request No. Description

Amount

131a

Changes per PR# 031 (Art studio 242 millwork changes)

\$(2,045.00)

279

Added louver at kiln door per RFI 793a

\$748.00

281

Heating to main vestibules per RFI 803 & PR-090 (RGD"s By Others)

\$3,125.00

The Original Contract Value was	\$35,352,299.0 <u>0</u>
Sum of Changes by prior Owner Change Orders	\$3,120,473.00
The Contract Value prior to this Owner Change Order was	\$38,472,772.00
The Contract Value will be changed by this Owner Change Order in the amount of	\$1,828.00
The Contract value will be changed by this Owner Change Order will be	\$38,474,600.00
The New Contract Value including this Owner Change Order will be	TBD Davs
The Contract duration will be changed by	January 4, 2013
The Poulsed Substantial Completion date as of this Owner Change Order is	varidary 11 LOTO

By: Steven Salamon, Shawmut Design & Construction

Date

1

By: Gene Raymond, RDA Architecture

Data

By: Town of Uxbridge, Town of Uxbridge

1105-f1.f

Date



Change Request 131a

To:

Town of Uxbridge

Town of Uxbridge

21 S Main St

Uxbridge, MA 01569

Date:

Project #:

100764

Project:

Uxbridge High School

Description:

Changes per PRII 031 (Art studio 242 millwork changes)

Item Description

Amount

laccarino changes per PR# 31, COR# 6. Added counter and legs, PL to be by Wilsonart. (Credit back work

not performed)

\$(2,045)

Total:

\$(2,045)

Type:

Schedule Impact:

This change will add 0 day(s) to the contract completion date.

Overtime:

Project OT Not Required

Notes:

By: Steven Salamen, Shawmut Design & Construction

By: Gene Raymond, RDA Architecture

By: Town of Uxoridge, Town of Uxbridge

7.17.2013 Date:



By: Gene Raymond, RDA Architecture

Change Request 279

To: Town of Uxbridge Date: Town of Uxbridge Project #: 100764 Uxbridge High School 21 S Main St Project: Uxbridge, MA 01569 Description: Added louver at kiln door per RFI 793a Item Description Amount \$697 GMC - Add louver at kiln door per RFI 793a .85% Payment & Performance Bond \$6 1.2% General Liability Insurance \$8 \$1 .2% Builder's Risk 5% Fee. \$36 Total: \$748 Type: This change will add 0 day(s) to the contract completion date. Schedule Impact: Overtime: Project OT Not Required Notes:



Request for Information 793a

Project # 100764 Uxbridge High School 300 Quaker Highway Uxbridge, MA 01569

		Shawmut Design	and Construction
I- /642\ 622,74.86	Fax: (617	3 622-8184	

Tel: PERSONAL CONTRACTOR PROPERTY SCHOOL STATE OF THE PROPERTY OF THE PROPERTY OF THE PERSONAL PROPER Luke Kenbeek Jeff Yost Shawmut Design and Construction **RDA Architecture** 560 Harrison Avenue 60 Ledgewood Place Boston, MA 02118 Rockland, MA 02370 Subjects State State Seather Seather Discipline Seather Seather Category Seather Seather Architectural Kiln Room Door Opening During Exhaust Fan Operation TBD Question CDNRW Property Services and Asset of the Control of the Date Required: 14/26/2012; The response to RFI #793 noted that a transfer grille is to be provided for this door. Please note that for a transfer grille to be provided at this door, the grille would have to be shop-installed, increasing cost and impact to the owner. Please confirm that a transfer grille should still be provided, and if so, please provide a specification for said grille. SAME SOURCE THE ASSESSMENT OF A SECTION OF THE PROPERTY OF Date Answered: 1 Answer Per the job meeting of 12/5/12, it was agreed that the grille will remain in the door. Per RFI 793 R1 response, the specification reference was provided.

Cc: Company Name

Jeff Yost / RDA 12/11/12

Contact Name

Copies Notes -

Grille was put in wall due to cost.



PHONE (608) 754-7366 FAX (608) 756 6570 MPL#12087

BILL TO:

Shawmut Design and Construct.

560 Harrison Avenue

Attn: Accounts Payable

Boston

02118 MA

MORK DONE uxbridge High School

TA

246-270 Quaker Highway Uxbridge, MA 01569 SDC project# 100764

CUST# 73134

JOB NO. DM4588-624 CUST ORDER# 4/7/11 Subcont

TERMS NET 10 REQUEST NUMBER 624

DATE 2/25/13

经工程的现在分词 经工程的的证据的证据的 *************CHANGE ORDER#_ WE AGREE HEREBY TO MAKE THE CHANGE (S) SPECIFIED BELOW.

DATE__2

AUTHORIZED SIGNATURE (CONTRACTOR):

DATE OF ACCEPTANCE SEGNATURE (OWNER)

THE BELOW PRICES AND SPECIFICATIONS OF THIS CHANGE ORDER ARE SATISFACTORY AND ARE HEREBY ACCEPTED. ALL WORK TO BE PERFORMED UNDER SAME TERMS AND CONDITIONS AS SPECIFIED IN ORIGINAL CONTRACT UNLESS OTHERWISE STIPULATED.

PROVIDE AND INSTALL TRANSFER GRILLES AND FIRE DAMPER IN KILN ROOM AS REQUESTED BY SHAWMUT. LABOR: SHEET METAL 4 MAN HRS@ \$85...\$340.00 MATERIAL: \$310 X .15%......\$357.00 C/O REQUEST TOTAL

697.00

\$697.00

General Mechanical Contractors, Inc. MPL# 12087

29 A Sword Street Auburn, MA 01501 Phone (508) 754-7366 Fax (508) 756-6750

February 25, 2013

Shawmut Design and Construction 3 Davol Square, Suite A275 Providence, RI 02903

Telephone: 501-752-6532

Fax: 616-622-8118

RE: Uxbridge High School

Transfer Grille in Kiln Room

Provide and install transfer grilles and fire damper as requested by Shawmut Design and Construction

\$697.00

Labor: Sheet Metal – 4 mhrs at \$85.00 = \$340.00 Material: 310.00 X 15% = \$357.00

Joe Costantino

Project Manager

JC/arl

Attachments: Vendor Quotation

T&M Verification

General Mechanical

29 A Sword Street Auburn, MA: 01501 Phone (508) 754-7366 Fax (508) 756-6750

Contractors, Inc. MPL 112087

ADDITIONAL WORK AUTHORIZATION

Job Name (1) 13R	10ge Job# DM 4588
Date: 2-22-13	
Work Requested By:	Name
Please Print	Company
	Title
· · · · · · · · · · · · · · · · · · ·	
Description of Work	
Losiall Mantu	100M HC2471
111 390 SA K.C-11	100011 HCX/111
The control of the co	· ·
Is This Work Compl	ete Yes No
Hours 7	
, , , , , , , , , , , , , , , , , , ,	•
lylaterial Used:	**************************************
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Andrew Control 2	-14x14 RET GRILLS FIRE DOM
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والمراوية	
and the state of the same to be seen to be s	
Truck: Yes No_	
· · · · · · · · · · · · · · · · · · ·	
Anthorized Signatur	o: Tit a finite
•	Company
	Title



Quote Number 122517 Bid Date 02/18/2013

JAMES WARSHESKI Salesperson

** Customer List

Page 1 of 1

Project UXBRIDGE HIGH SCHOOL

Location UXBRIDGE, MA

- Plan Date

Engineer No Assigned Engineer

Addendum

Product

Description

Price

SHEET METAL PRODUCTS

2 RGD PRICE INDUSTRIES MODEL 530 RETURN GRILLE WITH STANDARD WHITE

\$135

FINISH, SURFACE MOUNTING (2) 14"x14" - NO DAMPER

1 FIRE DAMPERS. GREENHECK MODEL DFD-150 DYNAMIC IN STREAM FIRE DAMPER WITH 165

\$175

DEG F FUSIBLE LINK & SPRING (14"x14") - NO SLEEVE

Street Metal Notes

Unless specifically noted, all registers, grilles, and diffusors are quoted with standard white linish. All diffusors that have t-bar lay-in panels are quoted for etandard 16/16 inch ceiling grid. If any type of supply diffuser or return grille is to require a sheet rock frame please add \$33 each for a 2'x2' frame and \$59 for a 4'x2' frame. Above pricing does not include cable operated dampers. It any are required, please and \$128 for each damper assembly.

Tørms & Conditions

"This quote is based on a customer list. Buckley Associates will not be responsible for compliance with plans or specifications " The above quotation is bused on standard factory lead times and a one time release unless specifically noted. Any changes or cancellations made to orders after release may be subject to additional fees. The above quotation is valid for 60 days from the date of the quote. Prices do not include local sales lax. All stundard terms and conditions of Buckley Associates or the manufacturer responsible for the billing applies. (Copy provided upon request)



Change Request 281

To:

Town of Uxbridge Town of Uxbridge

21 S Main St Uxbridge, MA 01569

By: Town of Uxbridge, Town of Uxbridge

Date:

Project #:

100764

Project:

Uxbridge High School

Date:

Description:	Heating to main vestibules per RFI 803 & PR-090 (RGD"s By Others)		
Item Descripti	ion		Amount
•	to main vestibules per RFI 803 & PR-090 (RGD*s By Others)		\$2,910
SDC - Addition	all GC's (\$0 if work is performed during week of 4/16)	s*	\$0
	& Performance Bond		\$25
	Liability Insurance		\$35
.2% Builder's f	Risk		\$6
5% Fee			\$149
3701 66		Total:	\$3,125
Type: Schedule Imp Overtime:	act: This change will add 0 day(s) to the contract completion date. Project OT Not Required		·
Notes: Pricing is for te	emp sensors & thermostats only. All other work is not included,		
	mel Sin	7.17.	13
By: Steven S	alarion, Sharmut Design & Construction	Sato.	
11		7-17-	7013
By: Gene Ra	ymond, RDA Architecture	Date:	•
C	of PTM	7.17.	7013



Service Contractors Inc.

PROPOSAL

Project Name: Uxbridge High School

Bid duc date: ASAP

April 10, 2013

HVAC/R proposes to add two new temperature sensors in each vestibule that is served by AHU-3.

- Vestibule Temperature Controls
 - o Provide, install and wire two (2) new Stainless Steel type temperature sensors. Sensor to be installed on the ceiling.
 - o Provide, install and wire two (2) new Bacnet thermostats to be added to the existing Bacnet network.
 - o Provide, install and wire all necessary control transformer and cables.
 - o Provide additional programming to override AHU-3 as required to maintain temperature during the winter months only.

Notes

- All work shall be performed during required working hours
- Proposal valid for 30 days

Performance Bond: Not Included

Total Net ...\$2910.00 Two Thousand Nine Hundred Ten Dollars

Sales/Use Tax: Not Included Prevailing Wage: Included Progress payments within 30 days of invoice date. ACCEPTED BY: SUBMITTED BY: Company Name:____ HVAC/R Services Signature Name: Marc Trepanier

29A Sword Street, Auburn MA 01501 Tel: 508.753.0549

Fax: 508.756.7650